

April 18, 2011

Guidelines and Procedures for Memorials on the Grace Church Grounds: FINAL DRAFT; approved by Vestry 4/18/11

1) Cremated human remains may be interred in the Lincoln or Stratton Memorial Gardens, either directly or in a bio-degradable receptacle. Suitable locations for interment will be determined by the Memorials Committee in consultation with garden and landscaping professionals, in order to avoid damage to plant roots when interment spaces are opened.

Grace members may apply for interment by completing a form available in the church office. Completed forms will be kept in a Memorials file in the office.

2) A map of interments is kept in the Memorials file in the office, and names and dates of those whose remains are interred are also engraved on a plaque at the entrance to the sanctuary.

3) Cremated remains of animals may be scattered at a spot on the grounds, separate from the Lincoln or Stratton Memorial Gardens, in the section of garden to the north of the Lincoln Memorial Garden which memorializes "our beloved animal companions" in a general way.

4) The Memorials Committee meets four times yearly, in the fall, winter, spring and summer. Proposals for memorials must be submitted in writing for consideration at one of these scheduled meetings. The Memorials Committee submits its recommendations on proposals to the Vestry.

The Committee prefers proposals for replacement of existing installations in poor condition, or of current plantings in poor health, rather than for completely new memorials. Proposals should include provisions for maintenance, as needed, of the proposed memorial.

The committee discourages the placement of additional commemorative markers on the grounds, and encourages donors to work with the committee to make other arrangements for conveying commemorative intent.